

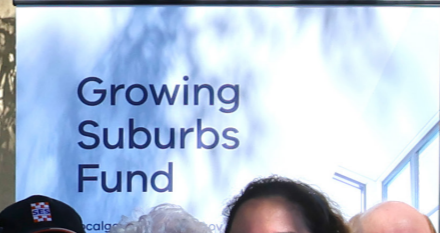
Your place



Hampton Park
Community House

ANNUAL REPORT

2023



Hampton Park Community House Renewal
Presented to:
Ms Narelle Durr PSM
Chair Administrator
In recognition of:
Mr Miguel Belmont & Mr Cameron Boardman
Administrators, City of Casey
In the presence of:
Mr Gary Mann
Member for Maroona Warren South
28 March 2024

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WELCOME BACK

Welcome to Hampton Park Community House, nestled in the heart of Hampton Park a vibrant and multicultural community.

With profound respect for Casey's First Nations communities and their enduring legacy, we honour this place and its custodian's past, present, and future.

In our community, diversity is celebrated. While 41 % of our residents were born in Australia, our community proudly represents a multitude of nations, including India, Afghanistan, Sri Lanka, New Zealand, and the Philippines, among others.

This rich blend of cultures enriches our daily lives and contributes to the unique fabric of Hampton Park.

When you step into Hampton Park Community House, you'll discover a place where tradition meets innovation.

Community owned and managed the Hampton Park Care Group Inc. Association purpose is to provide public benevolent relief to vulnerable and disadvantaged individuals and families from Hampton Park, Victoria, and surrounding areas ("persons in need"). These individuals may come from culturally and linguistically diverse backgrounds, LGBTQI communities, and people of all abilities.

As a dedicated not-for-profit organisation, we are committed to nurturing community growth and empowerment through education and essential services.

Your Services

Children's Services

From Occasional Care to Kindergarten programs for 3 and 4-year-olds, as well as Out of School Hours and Vacation Care Programs, we provide a nurturing environment where young minds can flourish. Child safety is our top priority, ensuring every young member feels secure and supported.

Community Services and Adult Education

Through Neighbourhood House well-being activities and Adult Education programs, we empower adults with pre-accredited English classes, literacy and numeracy programs, and a variety of community education initiatives.

Family Services

Our Integrated Family support program and food relief services help families in need, ensuring everyone has access to essential resources and support.

This is your place to belong, be and become. Here, you'll find a pathway to thrive and a community where everyone flourishes. Welcome home.



YOUR BOARD OF GOVERNANCE IN 2023

The Board of Hampton Park Community House sets our strategic direction, providing leadership and guidance. Its members are committed to our mission of enabling individuals living, working, or playing in Hampton Park to belong, be, and become.



Jeff McAlpine
Chair



Diane Leak
Secretary



Bruce McBain
Honorary Treasurer



Ric Holland
Member



May Saba
Member

OUR VALUES

Kindness

Be inclusive and treat everyone with respect, dignity, and empathy.

Collaboration

Work effectively within and across teams.
Build relationships.

Optimism

Create a positive, energising, warm, and caring environment for all.

Learning

Improve thinking, knowledge, understanding, and practice.

Excellence

Deliver high performance and demonstrate service excellence.

CHAIR AND EXECUTIVE OFFICER REPORT

It is with great pleasure and pride that we present to you the Annual Report for 2023, reflecting on the achievements and progress of the Hampton Park Community House (HPCH) throughout the past year. Despite facing numerous challenges, our dedication, resilience, and collaborative spirit have allowed us to not only overcome obstacles but also to thrive and make significant strides towards our mission of fostering a vibrant and growing Hampton Park.

The Renewal Project

Undoubtedly, the highlight of the year was the successful completion of the Renewal Project, which involved the renovation of the Hampton Park Community House. This ambitious endeavour required us to relocate to a smaller site temporarily and transition to working remotely with limited resources. The invaluable lessons learned during the Covid-19 pandemic proved instrumental in facilitating this transition seamlessly. We extend our heartfelt gratitude to our partners, the City of Casey, Chisholm AMEP, Hampton Park Library, Hampton Park Uniting Place, and Hampton Park Primary School Community Hub, whose unwavering support enabled us to continue delivering essential children, family, and community services throughout this period. We are also deeply thankful to local businesses such as La Aroma, whose generosity provided us with meeting space, free WIFI, and ample refreshments, fostering an environment conducive to our work.

As aptly stated by Bruce McBain at the re-opening event, *“facilities and buildings, no matter how great, rely on people—the HPCH staff and community—to bring them to life.”*

We extend our sincerest appreciation to our extraordinary staff for their continued dedication to the mission and purpose of the Association. Together, we hold a vision for a vibrant and growing Hampton Park, and the Renewal Project served as a significant step towards realising this vision.

Expansion of Services

The Renewal Project not only enhanced our physical infrastructure but also enabled us to expand our services to better serve the needs of the community. We were pleased to secure additional free Kindergarten funding to expand the program from 3-5 days beginning in 2024. Additionally, we were able to acquire the Old School House on Reagans Road, further expanding our reach and impact within the community. Furthermore, we successfully retained our Education and Care licence at Strong Drive Children's Centre, ensuring continuity and stability in our early years program offering.



Ric Holland
Former Chair of Board of Governance

LET'S SEE ACTION, LET'S SEE PEOPLE, LET'S SEE FREEDOM

As we bid farewell to Rev Ric Holland in this year's annual report, we do so with both heavy hearts and immense gratitude for his unwavering dedication and boundless passion. Ric's retirement marks the end of an era, not just for the Uniting Church, but also for the Hampton Park Community House, where he served as Chair of the Board of Governance. Throughout his tenure, Ric exemplified the essence of compassionate leadership, championing social justice causes and fostering a deep sense of community spirit. His voluntary contributions, especially during the challenging days of the pandemic, have left an indelible mark on our organisation and the lives of those we serve. Ric's steadfastness, positivity, and above all, courage, served as a guiding light, inspiring us to believe in the possibility of change and the power of collective action. Like the visionary George Bernard Shaw, Ric shares the opinion that his life belongs to the whole community, finding joy in being used for a *mighty purpose*. In the immortal words of his favorite song by The Who, "Let's see action," Ric while not sure exactly where he's going, will... *get to where I'm gonna end up, and that's alright by me...* We are certain that his *splendid torch* will continue to blaze, illuminating the way for others to follow. Farewell, dear friend. Your legacy of compassion and commitment will endure, guiding us as we strive to carry forth your vision of a more just and inclusive world.

Growing Pains

With growth comes growing pains, and we recognise that expanding our services has led to a budget deficit. Despite increased demand and a decline in fundraising donations due to economic stress in the community, we are steadfast in our commitment to fiscal responsibility and sustainability.

Looking Ahead

As we reflect on the accomplishments of the past year, we also look forward with optimism and enthusiasm for the future. The progress made in 2023 serves as a solid foundation upon which we will continue to build and innovate, always with the best interests of the Hampton Park community at heart. To this end, we embarked on a strategic planning journey, laying the groundwork for the 2024-25 Strategic Plan. With BDO's guidance, funded by a Department of Education grant, we convened stakeholder meetings to gather insights and held a strategic planning workshop to chart our course. This process ensures our plan is informed by analysis and stakeholder input, positioning us for continued growth and impact. We remain committed to our mission of creating a welcoming, inclusive, and thriving community where all individuals and families can flourish.

In closing, we extend our heartfelt gratitude to the incredible Hampton Park community, whose contributions have made a profound difference this year. Immense appreciation also goes to the dedicated team at Hampton Park Community House for their professionalism and unwavering commitment to serving our community. Special thanks extend to our invaluable Board members, volunteers, partners, community stakeholders, supportive families, and generous sponsors. Your support empowers Hampton Park Community House to create a positive impact in the lives of those in need. Together, we continue to make a meaningful difference. Thank you!



Jeff McAlpine
Chair



Kate Madden
Executive Officer



STRONGER TOGETHER

Rethink Dyslexia and Hampton Park Community House have forged a ground-breaking partnership aimed at addressing the needs of adults with dyslexia in the Australian workforce. With statistics revealing that at least 10% of employees struggle with dyslexia, impacting both their productivity and psychosocial well-being, this collaboration is timely and essential. Research shows that individuals with dyslexia possess unique strengths that can enhance organisational dynamics, innovation, and forward-thinking. Recognising this potential, the **re:think Inclusion Program** was piloted, offering tailored support to dyslexic and neurodivergent employees. Funded through the federal government's Job Access Program, this initiative, facilitated by HR and DEI specialists, provided comprehensive assistance to empower HPCH employees and clients to thrive in their roles. By embracing diversity and leveraging the strengths of all employees, Hampton Park Community House is truly embracing the advantage of doing things differently.



Jeff McAlpine
Chair



Kate Madden
Executive Officer

REPORT: CHILDREN'S SERVICES

Hampton Park Care Group Inc was established in 1974 to provide a playgroup and childcare for the children of local families. From our humble beginnings in an old house on Hayes Road, in urgent need of repair, we have been driven to provide children with equal opportunity to access quality early education. Our founding philosophy was to create educational learning environments for children. We have never wavered from that goal, so providing high-quality education and care has been at the heart of what we do for the past 50 years. This vision drives our work to ensure children are central to our decision-making and we identify opportunities for them to learn, grow and develop in the important early years.

HPCH is committed to delivering high-quality education programs that children need to flourish. Quality has many components, including the educational programs, our learning environments, the skills and qualifications of our staff, and our relationships with each other, our children and their families. We continue to maintain the AQF Meeting Rating' status. As educators and management, we are continuing to grow and work towards making our service an 'Exceeding' rating.

2023 proved to be another challenging year, as the entire early childhood education and care sector faced workforce shortages. HPCH was not immune to the impacts of COVID-19 and other illnesses, sector issues, and natural attrition. These factors combined to increase position vacancy rates and the time to fill them. We were pleased to appoint Teagan Grigor in as Educational Leader and Early Childhood teacher and Deepa Sivalingakumar as Children's Services Administration Officer.



The Originals
Mary Murphy and Jan O'Callaghan

WELCOME TO THE TEAM



Teagan Grigor
Educational Leader
Early Childhood
Teacher (ECT)



Deepa Sivalingakumar
Children's Services
Administration Officer

Teagan's integration into the Hampton Park Community House (HPCH) Children's Services team emerged at a pivotal moment. With a Bachelor of Early Childhood Education and eight years of experience, Teagan brought a wealth of expertise and dedication to the forefront. Her strategic insights and collaborative spirit proved indispensable in navigating the challenges faced by our Service in 2023, ensuring the continuity and excellence of our educational programs. Together with Teagan and Deepa the Children's Services Leadership team, catalysed a wave of innovation, leading to the introduction of initiatives such as Bush Kinder and the expansion of the Hampton Park Community Kindergarten Program. Moreover, these collaborative efforts resulted in the extension of our Occasional Care Program by an additional 2 days per week, bolstering our support for local families. Teagan and Deepa's unwavering commitment to nurturing young minds and dedication to excellence makes us proud and we anticipate the enjoying impact of their contributions in the years ahead.

We are enormously proud to have such passionate and dedicated people who work so tirelessly to nurture and inspire children to succeed.



Learning and research

Providing ongoing learning, development and connection opportunities is essential to ensuring our workforce continues to grow, build capabilities and deliver high-quality practice.

In 2023, Hampton Park Community House (HPCH) Children's Services expanded its Educational Leadership focus by engaging in the Kindergarten Quality Improvement Program (KQIP). In collaboration with Semann & Slattery and Early Childhood Australia (ECA), HPCH embarked on this initiative facilitated by the Victorian Department of Education and Training. Our leadership team underwent a tailored professional learning experience spanning twelve months, which included intensive support such as mentorship, workshops, and online resources.

This participation not only provided valuable insights into leadership but also fostered the cultivation of strong learning cultures within our organisation. Furthermore, ongoing support

beyond the initial twelve months was secured, ensuring continued mentorship check-ins and access to resources until 2024, thus sustaining the momentum gained from the program.

Grants and funding

HPCH Children's Services received a total of \$208.20 in funding over two years, ending in June 2024. This includes \$70,200 from the Community Child Care Fund (CCCF) for community support and \$138,000 for sustainability support. Additionally, HPCH received \$938,884 from the Victoria State Government Growing Suburbs fund and the City of Casey for the HPCH Renewal Project.

This vital funding assisted us with implementing projects to improve our Service operations and renew the children's services facilities and outdoor space.

HPCH and the Children's Services Domain would like to acknowledge and thank the government funders for their generous support in 2023.

Report prepared by:

Kate Madden

Executive Officer /
Director Children's Services

Teagan Grigor

Educational Leader
Early Childhood Teacher (ECT)

REPORT:

COMMUNITY & ADULT EDUCATION SERVICES

Hampton Park Community House plays a crucial role in fostering a sense of community in Hampton Park by organising various events, programs, and activities with the help of precinct partners and volunteers.

By offering pre-accredited adult learning programs, the community house not only provides opportunities for skill development in areas such as English, digital literacy, and employability but also brings people together to establish important connections that contribute to overall health and wellbeing. The efforts of the community house contribute significantly to the betterment of the local community.

Training, education and adult learning

The Training and Education programs at Hampton Park Community House are instrumental in empowering individuals through education and skill-building, especially our community members who are newcomers to the country facilitating their integration into society and enhancing their prospects for personal and professional growth. The success of these programs is evident in the results, with many students progressing to higher levels of education, passing citizenship tests, finding employment opportunities. The impact of these courses goes beyond just education, providing a sense of community and belonging for participants.

To this end we:

- doubled ACFE delivery hours
- engaged 100 students in the English for Life foundation course
- were acknowledged for our trainers excellent teaching skills and expertise, Zohra Hasib achieved runner up for the Learn Local Trainer of the Year Award 2023



Gary Maas MP, Kate Madden EO and Zohra Hasib Community Programs Coordinator

Well-being

In 2023, the proactive efforts of our Well-being Officer and her team were instrumental in providing essential support to all staff members during a challenging period. The renovations led to staff working remotely, resulting in decreased interaction and potential impacts on their health and wellbeing. Through targeted initiatives and resources, the wellbeing officer and her team were able to address these challenges, ensuring that staff members felt supported, connected, and prioritised during this period of transition. Their dedication highlights the significance of prioritising employee welfare and fostering a sense of community within the workplace to navigate through times of change.

Community Partnerships

We are immensely proud and grateful for our relationship with local Community Partners. The Casey Connect & Learn Alliance, the Neighbourhood House network, local service organisations, the HP Progress association and Hampton Park Primary School to name a few have enhanced and supported us tirelessly.

The ongoing dedication and support from Hampton Park Primary School, Community Hubs Australia, Chisholm AMEP, Wellspring for Women, HP Uniting Place, Hampton Park Library, and local businesses like Hampton Park Woolworths, Uncle Bucks and Cranborne Officeworks demonstrate the power of collaboration and community involvement. By working together, with our partners we have been able to make a meaningful impact and provide valuable resources to enhance the lives of members in need. It is inspiring to see these collective efforts coming together to create a stronger and more supportive community.

Zohra Hasib

Community Programs Coordinator

IMPACT MEASURES



ONLINE
ENGAGEMENT

24,000
social media
followers

22,000
website users

200%
increase in social
media followers



COMMUNITY & ADULT
EDUCATION SERVICES

151
adult learners
attending 5 Learn
Local courses

50
residents assisted
with power
savings bonus
applications

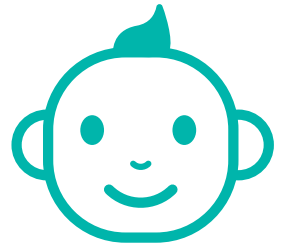
450
food boxes
supplied

1
Community House
Renewal Project
4
Community
Enrichment projects

32
Kindergarten
children got the best
start and got ready
for school

29
under 5 year olds
benefitted from Early
Years education
and care

110
children enjoyed
Before and After
School Vacation
Care Programs



CHILDREN'S
SERVICES

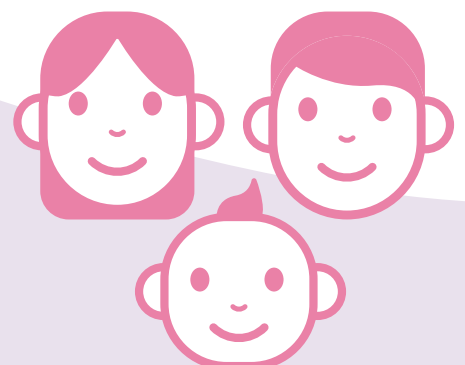
50
women
supported in
the Dignity
Project

100
Christmas
Hampers
provided

20
clothing and linen
bundles from St
Kilda Mums
(Our Village)

76
families
supported

FAMILY SUPPORT
SERVICES



REPORT: FAMILY SERVICES



Lorna Berry
Coordinator Integrated Family Support Program

The Family Services team ensures that families can easily access educational and care facilities such as childcare, kindergarten, and schools to prevent any child from being overlooked. Additionally, they offer practical coping strategies, support, including food and care packages, connections to other specialised service providers such as NDIS and allied health services.

The community continues to face ongoing challenges like school refusal, we've noticed many local families struggling with financial, psychological, and physical burdens. Family violence continues to present with most families that we support. Our Family Services team works closely with specialist staff, child protection practitioners, family violence practitioners provide comprehensive support. Together, we offer intensive, focused, and integrated assistance, ensuring families can access the services they need promptly. We stand in solidarity with individuals, couples, young parents, and families navigating various hardships, including physical health, finances, housing, mental well-being, and social support. Through personalised plans, we advocate for their well-being, empowering them to lead fulfilling lives. Embracing a trauma-informed approach, we acknowledge and address the impact of past experiences, striving to cultivate a safe and supportive environment where individuals can heal and flourish. Additionally, we prioritise capturing the voices of both children and adults alike in our work, fostering inclusivity and understanding in our efforts to support the entire family unit. In 2023 we secured additional funding hours which in turn meant an increase of working hours for two of the team. This funding will be for 2.5 years.

Complex Cases

Complex cases continue to be the norm. In 2023 we supported a total of 76 families, providing 2,587 hours of support. We advocate for families within education settings with doctors, allied health, NDIS. We draw on past experiences from other families to obtain better outcomes for all families.

Working Groups

As part of the team's professional development, Priya participated in a School Refusal working group with other members of the SMCF. This group concluded with a school attendance support forum for practitioners. This was attended by 80 practitioners.

Lorna participated in The Early Years working group, this group ran an Early Years forum with guest speakers from QEC, Community Based Child Protection and Maternal and Child Health Nurses.

Flexible financial and family assistance

During the year we secured grants in the form of flexible packages to pay for outstanding bills that clients may have, or access to medical services they have not been able to afford. We also were able to access a highly subsidised rate for

swimming lessons at YMCA Casey. Material aid was sought from Back Packs For Kids, St Kilda Mums and Uniting Place, lastly in collaboration with Hampton Park Primary School we were able to distribute approximately 8 boxes of fresh produce each week during the school term.

The team go above and beyond for the families they support and should be proud of the work that they do.

Lorna Berry
Coordinator Integrated Family Support Program



Family Services team
Priya, Edith and Chloe

YOUR VOICE

Nicki

I wake up most days thinking how hard life is being a single parent to young children, three of whom have disabilities. A position I never thought I would be in. Financially there is never enough money, even just for the basics, so as usual I pay the mortgage first, then the bills, then food, and then hope I have something left in the kitty for a rainy day. (Which usually ends up buying much needed school uniforms or sometimes clothing.) Today I woke up and it was different. I was offered items for my children and myself. It was nice to feel special and spoiled with much love, from stunning gifts, which contained luxuries I often cannot afford, such as shampoo, soaps and make-up. There were also toys and books, even more surprising is there was something suitable for everyone. I must admit I almost cried, tears of happiness at the thought that others have thought about me in a time of need and donated so generously. Your kindness means a lot to me (and my family). Thank you for making such a positive impact in our lives.

Client 3 - Family Services

During extremely challenging circumstances, feeling like we had some competent and trustworthy people on our side looking out for us has made life a little easier. We're really grateful for the support we've gotten.

Samira

I have been coming to English class for nearly 1 year and Zohra is my teacher. Zohra is always smiling and makes me feel happy. She makes the class laugh and supports us in our English.

She makes sure no one feels shy or embarrassed and she always encourages us. I always look forward to coming to the class and practice talking English. I even talk to people when I go out in English.

Client 1 - Family Services

The love and commitment you put into your work to help people and families facing difficulties is outstanding. You were always an ear when you could be and helped us overcome a lot of hurdles along the way. We are and will always be forever grateful for everything you did to help us along the way.

Client 2 - Family Services

Absolutely amazing diligent compassionate and went above and beyond.

Kylie

As most families, I have been struggling this year with inflation, especially this time of year. Stressing about affording groceries, living expenses etc.

I had no choice but to reach out to Zohra for help. Not only was she a beautiful, warm soul she helped me with many things to help me get through the last part of the year. She helped me with giving me her time, to listen, with toiletries and items for my children. I can't explain to you how much I appreciate you and your community team and what you have done to help me and my family. What you do for the community is amazing. I can't thank you enough.

TREASURER'S REPORT



Bruce McBain
Honorary Treasurer

Treasurer's Report: For the year ended 31 December 2023

I am pleased to present the Treasurer's Report for the Hampton Park Community House (HPCH) for the financial year ending 31 December 2023.

Financial Overview:

In 2023, HPCH continued its mission to serve the community, albeit facing some financial challenges. Our total income for the year was \$1,355,290, representing a significant increase of approximately 17% from the previous year. This increase can be attributed to enhanced revenue streams from childcare services, education services, and family support services.

However, despite the increased income, our total expenditure also rose, resulting in a net deficit of \$42,411 for the year. This deficit, while concerning, is a slight improvement from the previous year's deficit of \$52,931. We acknowledge the importance of addressing this deficit to ensure the long-term financial sustainability of HPCH.

Balance Sheet Highlights:

The balance sheet for 2023 reflects some changes in our financial position compared to the previous year. Our cash and cash equivalents decreased slightly to \$311,512.

On the liabilities side, accounts payable decreased to \$80,969, while leave provisions increased to \$53,894. The net assets of HPCH decreased to \$244,720, reflecting the impact of the deficit on our financial position.

Challenges and Opportunities:

HPCH encountered various challenges in 2023, including rising operating expenses, particularly in salaries and wages. This will be board's first priority to resolve going forward so that HPCH remains financial sustainable and viable organisation.

Looking ahead, HPCH remains committed to financial prudence and sustainability. We will continue to explore opportunities to diversify income streams, optimise operational efficiency, and control expenses effectively.

Conclusion:

In conclusion, while HPCH faced financial challenges in 2023, we have made progress in managing our resources efficiently. We appreciate the ongoing support of our stakeholders, staff, and community members as we work towards ensuring the long-term financial health of HPCH.

Thank you for your continued trust and commitment to our organisation.

Yours sincerely,

Bruce McBain

Treasurer, Hampton Park Community House

REPORT: FINANCE


HAMPTON PARK COMMUNITY HOUSE STATEMENT BY BOARD OF GOVERNANCE

In the opinion of the Board of Governance of the Hampton Park Community House.

- a) The accompanying Income Statement and Cash Flow Statement are drawn up so as to give a true and fair view of the result and cash flow of the Hampton Park Community House Inc for the year ended 31 December, 2023;
- b) The accompanying Balance sheet and Statement of Changes in Equity is drawn up so as to give a true and fair view of the state of affairs for the Hampton Park Community House Incorporated as at the end of the financial year, and
- c) At the date of this statement, there are reasonable grounds to believe that Hampton Park Community House Incorporated is able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the Board of Governance


Name: Jeff Mc Alpine

Signature: 

Date: 6 May 2024

(Chair) Hampton Park Community House

Name: Bruce McBain

Signature: 

Date: 6 May 2024

(Treasurer) Hampton Park Community House

REPORT: FINANCE

Statement of comprehensive income

HAMPTON PARK CARE GROUP INC For the year ended 31 December 2023

	NOTES	2023	2022
Income			
Childcare Services		570,411	512,498
City of Casey		30,383	40,605
Education Services		125,253	80,287
Family Support Services		369,804	244,129
Hire & Rental		111,430	99,331
NHCP Funding		95,945	96,685
Projects, Grants & Fundraising		52,063	84,498
Total Income		1,355,290	1,158,032
Operating Expenses			
Salaries & Wages		1,086,648	864,220
Advertising/Promotional		48,490	37,993
Cleaning		10,599	18,064
Depreciation Expense	4	3,482	3,869
Dues & Subscriptions		12,973	11,863
Equipment		9,954	23,635
Excursions/Incursions		7,468	6,011
Family Support Expenses		16,519	3,372
Fees & Registrations		3,783	9,933
General Office Expenses		49,488	56,456
IT Expenses		21,210	23,575
Photocopying		12,468	13,754
Professional Consultancy		59,063	82,782
Travel & Motor Vehicle Expenses		26,572	12,752
Telephone & Internet		10,241	18,557
Training & Development		7,373	11,429
Utility Expenses		11,369	12,698
Total Operating Expenses		1,397,701	1,210,963
Net Surplus or (Deficit)		(42,411)	(52,931)

The accompanying notes form part of these financial statements.

REPORT: FINANCE

Statement of financial position

Hampton Park Community House As at 31 December 2023

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Cash and Cash Equivalents	2	311,512	332,031
Accounts Receivable	3	20,366	28,791
Non-current Assets			
Property, Plant & Equipment	4	63,839	67,321
Total Non-current Assets		63,839	67,321
Total Assets		395,717	428,143
Liabilities			
Current Liabilities			
Accounts Payable	5	80,969	106,165
Leave Provisions	7	53,894	18,713
Bond Refundable	6	16,134	16,134
Total Current Liabilities		150,997	141,012
Total Liabilities		150,997	141,012
Net Assets		244,720	287,131
Net Equity / Member Funds			
Funds at the start of year		287,131	340,062
Surplus or (deficit)	8	(42,411)	(52,931)
Net Equity / Member Funds		244,720	287,131

The accompanying notes form part of these financial statements.

REPORT: FINANCE

Statement of changes in equity Hampton Park Community House For the year ended 31 December 2023			
Account	Notes	2023	2022
Equity			
Opening Balance		287,131	340,062
Current Year Earnings	8	(42,411)	(52,931)
	Total Equity	244,720	287,131

Hampton Park Community House STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31 DECEMBER 2023			
	Notes	2023	2022
Cash flow from operating activities			
Receipts from customers & grants		1,482,198	1,182,923
Payments to suppliers and employees		-1,502,718	-1,213,739
Net cash (outflow) inflow from operating activities	8	-20,520	-30,816
Cash flow from investing activities			
Payments for property, plant and equipment		-	-
Net cash (outflow) inflow from Investing activities		-	-
Net increase (decrease) in cash and cash equivalents	8	-20,520	-30,816
Cash and cash equivalents at the beginning of the year		332,033	362,849
Cash and cash equivalents at the end of the year		311,512	332,033

The accompanying notes form part of these financial statements.

REPORT: FINANCE

Hampton Park Community House Notes to the Financial Statements For the year ended 31 December 2022

Note 1. Statement of significant accounting policies

The financial statements cover Hampton Park Community House Inc. as an individual entity. Hampton Park Community House Inc. is an association incorporated and domiciled in Victoria operating pursuant to the Associations Incorporation Reform Act 2012 (Victoria), and a registered charity with the Australian Charities and Not-for-profits Commission (ACNC).

Basis of preparation

The Board of Governance of Hampton Park Community House Inc. has determined that the association is not a reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012 (Victoria) and the Australian Charities and Not-for-profits Commission Act 2012.

The financial statements have been prepared in accordance with the Australian Accounting Standards applicable to a 'tier one association' under the Associations Incorporation Reform Act 2012 and a 'medium registered entity' under the Australian Charities and Not-for-profits Commission Act 2012. Hampton Park Community House Inc. is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements, apart from cash flow information, have been prepared on an accruals basis and are based on historical costs unless otherwise stated.

Use of judgments and estimates

The preparation of the association's financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts in the financial statements. Estimates and assumptions are based on historical experience, best available current information and reasonable expectations of future events. Actual results may differ from estimates.

New and amended accounting standards

The association has adopted all new and amended Australian Accounting Standards which are relevant to and effective for the association's financial statements for the current period. These new and amended standards have had no significant impact on the financial performance or position of the association.

Accounting policies

The following material accounting policies have been applied in preparing the financial statements for the year ended 31 December 2021 and the comparative information for the year ended 31 December 2020.

(a) Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the association, and where specific performance obligations exist, those obligations have been satisfied. Revenue is measured at the fair value of the consideration received or receivable. Specific revenues are recognised as follows:

REPORT: FINANCE

Grants

Hampton Park Community House Inc. receives grants for program and project support. Where grant agreements are enforceable and have sufficiently specific performance obligations, revenue is deferred and first recognised as a liability in the statement of financial position (income received in advance) until such obligations are met, then recognised as revenue in the statement of comprehensive income as performance occurs in accordance with grant requirements. Grants are otherwise recognised as revenue when control of the underlying assets received or receivable has been obtained and it is probable that the economic benefits will flow to the entity.

Fees

Fees are recognised as revenue when the related service is provided. If fees have been received in advance of the commencement of the service period they are recognised as a liability in the statement of financial position (income received in advance), then recognised as revenue as the service is provided.

Interest

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(b) Cash and cash equivalents

Cash and cash equivalents comprise at-call and term deposits held with financial institutions and cash on hand.

(c) Receivables

Receivables comprise trade and other short-term amounts owing to the association. Receivables are recognised and carried at the nominal amounts due for settlement less any impairment losses.

(d) Property, plant and equipment

Each class of fixed asset is carried at cost or fair value less accumulated depreciation and any impairment losses. Fixed assets that have been contributed at no cost, or for nominal cost, are valued at the fair value of the asset at the date it is acquired.

Depreciation

Fixed assets are capitalised and depreciated on a straight-line basis over their useful lives commencing from the time the asset is held ready for use.

The following estimated useful life for each class of depreciable assets are applied:

Class of property, plant and equipment

Leasehold improvements

Plant and equipment:

-- Furniture and fittings

-- Office equipment excl. computers

-- Computer equipment

Useful life

2023

2022

5 - 10 years 5 - 20 years

4 - 13 years 4 - 13 years

4 - 10 years 4 - 10 years

2 - 4 years 2 - 4 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

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(e) Intangible assets

Intangible assets are carried at cost or fair value less any accumulated amortisation and impairment losses. Intangible assets that have been contributed at no cost, or a nominal cost, are valued at the fair value of the asset at the date it is acquired.

Amortisation

Intangible assets are amortised on a straight-line basis over the estimated useful lives of the assets from the date they are available for use.

The following estimated useful lives for each class of intangible assets are applied:

Class of intangible asset

Software

Licences and permits

Useful life

<u>2023</u>	<u>2022</u>
2.5 years	5 years
2.5 years	5 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

(f) Leases (the entity as lessee)

At inception of a contract, the association assesses if the contract is, or contains, a lease. If there is a material lease present, a right-of-use asset and a corresponding lease liability is recognised by the association. However all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less), leases of low value assets, and concessionary leases (described below) which the association deems are of immaterial cost to be capitalised, are recognised as an operating expense on a straight-line basis over the term of the lease.

Where a lease liability is recognised, the liability is initially measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the association uses its incremental borrowing rate.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the association anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

Concessionary leases For leases that have significantly below-market terms and conditions principally to enable the entity to further its objectives (commonly known as peppercorn/concessionary leases), the entity has adopted the temporary relief under AASB 2018-8 and measures the right of use assets at cost on initial recognition, or otherwise assesses the cost for materiality and if deemed immaterial recognises the annual lease amounts as operating expenses as they occur. Refer also Note 15 below.

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(g) Impairment of assets

The association assesses the carrying amounts of its fixed assets at the end of each reporting period for indications of impairment. If any such indication exists, the asset's recoverable amount is estimated, and any excess of the asset's carrying value over its recoverable amount is recognised as an impairment loss.

Impairment losses are expensed to the statement of comprehensive income, unless an asset has previously been revalued, in which case the impairment loss is recognised as a reversal to the extent of that previous revaluation, with any excess recognised through the statement of comprehensive income.

The recoverable amount for assets is recognised at either the present value of estimated future cash flows, fair value less costs to sell or depreciated replacement cost, depending on the asset.

(h) Payables

Payables represent trade and other short-term liabilities for goods and services provided to the association prior to the end of the financial year which are unpaid. Payables are stated at cost.

(i) Provisions

Provisions are made when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. The amounts recognised represent an estimate of the obligations as at the end of the reporting period.

(j) Income received in advance

Income received in advance represents liabilities for amounts received by the association in advance of the related delivery of goods or services, for which contractual obligations exist. Refer also *Note 1 (a) Revenue*.

(k) Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. These benefits include salaries and wages, annual leave and long service leave.

Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, including related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Employee benefits expense comprises salaries and wages, changes to leave provisions, superannuation and workcover insurance. Superannuation Guarantee Contributions are made by the entity to employee-nominated superannuation funds and are charged as expenses when incurred.

(l) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for investing and financing activities, the GST component of which is disclosed as part of operating cash flow.

(m) Income tax

Hampton Park Community House Inc. is endorsed as an income tax exempt charity under Division 50 of the Income Tax Assessment Act 1997.

(n) Comparative figures

Where necessary, comparative figures have been adjusted for consistency with current year classifications.

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Hampton Park Community House Notes to the Financial Statements For the year ended 31 December 2023			
Note 2. Current assets - Cash and cash equivalents			
		2023	2022
Cash Management Cheque Account		291,293	311,822
Deductible Gift Recipient A/c		9,859	9,859
MS E SCHAAF- 1982		-	-
MS S HOY - 5826		-	-
Petty Cash on Hand		251	251
Term Deposit CBA 50058734		10,100	10,100
Total Cash and Cash Equivalents		311,502	332,031
Note 3. Receivables & Prepayments			
		2023	2022
Trade Debtors		4,085	19,077
Prepayments		16,281	9,714
Total Receivables		20,366	28,791
Note 4. Fixed Assets			
		2023	2022
Furniture & Equipment	cost	201,522	201,522
Less: Provision for Depreciation	-	172,570	169,353
Motor Vehicle		83,280	83,280
Less: Provision for Depreciation	-	50,780	50,780
Leasehold Improvements	cost	103,991	103,991
Less: Provision for Depreciation	-	101,604	101,339
Building Works	cost	76,812	76,812
Less: Provision for Depreciation	-	76,812	76,812
Net Fixed Assets		63,839	67,321
Note 5. Accounts Payable			
		2023	2022
Trade Creditors		82,457	78,305
GST Payable	-	1,488	1,198
PAYG Payable	-	-	-
Superannuation Payable	-	-	120
Wages Payable	-	-	29,178
Total Debtors Payable		80,969	106,165
Note 6. Bond refundable			
		2023	2022
Bond Refundable		16,134	16,134
Total Bond Refundable		16,134	16,134
Note 7. Provisions			
		2023	2022
Provision for Annual Leave		41,482	25,885
Provision for Long Service Leave - Current		12,412	7,172
Total Other Debtors Payable		53,894	18,713
Note 8. Reconciliation of cash flow from operations with operating profit			
		2023	2022
(Loss) /Profit for the year		42,347	52,931
Add back depreciation		3,482	3,869
Changes in operating assets and liabilities		38,865	49,062
(Increase) Decrease in trade debtors & student fees		8,425	21,567
(Decrease) Increase in trade creditors and other Liabilities		25,260	60,116
(Decrease) increase in LSL & Annual Leave Provisions		35,181	20,305
Net cash (outflow) inflow from operating activities		20,519	30,817

AUDITOR'S REPORT

Hampton Park Community House.

Independent Auditors Report to the members Of Hampton Park Community House.

Scope

We have audited the Financial Statements of Hampton Park Community House. (the "Association") set out on the attached pages for the year ended 31st December 2023. The Committee is responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements, so as to present a view which is consistent with our understanding of the Association's financial position, the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the Financial Statements present fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements the financial position of Hampton Park Community House at 31st December 2023 and of the results of its operations for the year then ended.

Dated: 19 March 2024.



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Stephan George Le Coulliard
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Your place

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