MINUTES

*Hampton Park Care Group Inc.
Annual General Meeting 2017*

**Venue**: Hampton Park Community House

**Date**: 30th April 2018

**Time:** 7.30pm

**1: Welcome:** We would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri and Bunurong people, and pay our respect to elders both past and present.

John O’Callaghan welcomes everyone, including special guests, addresses minor housekeeping,

**2. Attendees:** Christie Fox, John O’Callagahn, Ian Ash, Michael Scargill, Sharon Corby, Christine Simmons, Sahar Batool, Tania Sacco, Tania Phillips, Peter Hanson, Sandra Palmer, Jen Schutze, Edith Schaaf, Mary Murphy, Patricia Tirado, Kate Noble, Jan O’Callaghan, Rovel Shackleford, Kimberly Foster-Johnson, Veronica Hassett, Jan Davies, Megan Stewart, Sandra Hoy, Cr Damian Rosario, Cr Wayne Smith, Cr Susan Serey, Emma Cash, John Dowswell, David Maxwell, Robin Dzedins, Alice Savory,

**3. Apologies:** Cherie Hamling, Jan Gilchrist, Leanne Blind, Maree Cullinan, Mary Amalraj, Michelle Cobourne, Paula Correia, Samar Mougharbel, Trudy Buchanan, Wendy Peck, Claudia Alveizos, Diane Spencer, Tania Pateman, Judith Graley MP, Anthony Byrne MP, Denise Olsson, Wendy Hiam, Cathy Darcy, Robyn Downie, Jackie Bourke, Kathryn Bellis, Anne Stauffer , Laura Schieh, Queenie Tirado, Moritz Muckenberger, Jenni Flew, Elaine Youens,

**4. Acceptance of Previous Minutes:**

* Ammendment to point 14: election of new committee 2015, to election of new committee 2017.

Moved: Ian Ash

Seconded: Sahar Batool

**5. Chairman’s Report:**

John O’Callaghan presents his report as written.

**6. Treasury Report:**

* Ian Ash presents his report as written.
* Ian Ash gives special thanks to the Community House, John O’Callaghan, Christie Fox, Tania Sacco, Janine Gablek and Jan Davies.
* Ian Ash nominates Insight Accounting Pty Ltd for the Hampton Park Community House’s continued auditing needs.

 Moved: Ian Ash Seconded: John O’Callaghan

**7. Early Childhood:**

Patricia Tirado presents the early childhood report as written.

**8. Out of School Hours:**

Jan O’Callaghan presents her report as written.

* Jan gives a special speech about retirement later this year (2018) and gives special thanks to the house for all of their support and friendship over the last 30 years.

**9. Playgroup:**

Sandra Palmer presents her report as written.

**10. Family Support:**

Edith Schaaf presents her report as written.

**11. Program Coordinator:**

Kate Noble presents her report as written.

**12. Manager’s Report:**

Tania Sacco presents her report as written.

 Moved: Christine Simmons

 Seconded: Sandra Hoy

**13. Election of New Committee 2018**

* Cr Wayne Smith kindly accepts to nominate new office bearers for 2018.
* “Committee positions are now declared vacant.”
* Committee positions are nominated as follows:
* Chairwoman – Mary Murphy
* Vice Chairman –
* Treasurer – Alison Kramer
* Secretary – Christine Simmons
* General Member – Michael Scargill
* General Member – Sahar Batool
* General Member – Sharon Corby

Cr Wayne Smith congratulates the new board members to the newly reported roles and Thanks Cr Damian Rosario and Susan Serey for their presence this evening.

**14. Guest Presentation:**

Tania Phillips from Neigbourhood Houses Victoria kindly presents a speech discussing neighbourhood houses, the purpose of neighbourhood houses and the importance of budgeting, funding and community capacity building.

Tania Phillips presents a slideshow discussing the history of neighbourhood houses and the neighbourhood house 2018 campaign with the message “*We Deliver*”.

Tania Sacco presents Tania Phillips with a thank you gift for coming this evening.

**15. Gift Presentations:**

* Tania Sacco presents the gift of an umbrella with the HPCH logo printed on them to the Board from 2017 and thanks them for all of their hard work.
* Tania Sacco proudly presents John Dowswell with Life Membership. With a beautiful speech about the hard work and effort that John has put in at the community house over the many years of service to the house.

**Meeting Closed:** Mary declares the meeting closed at 8.27pm.

**Next Meeting:** 14th May 2018